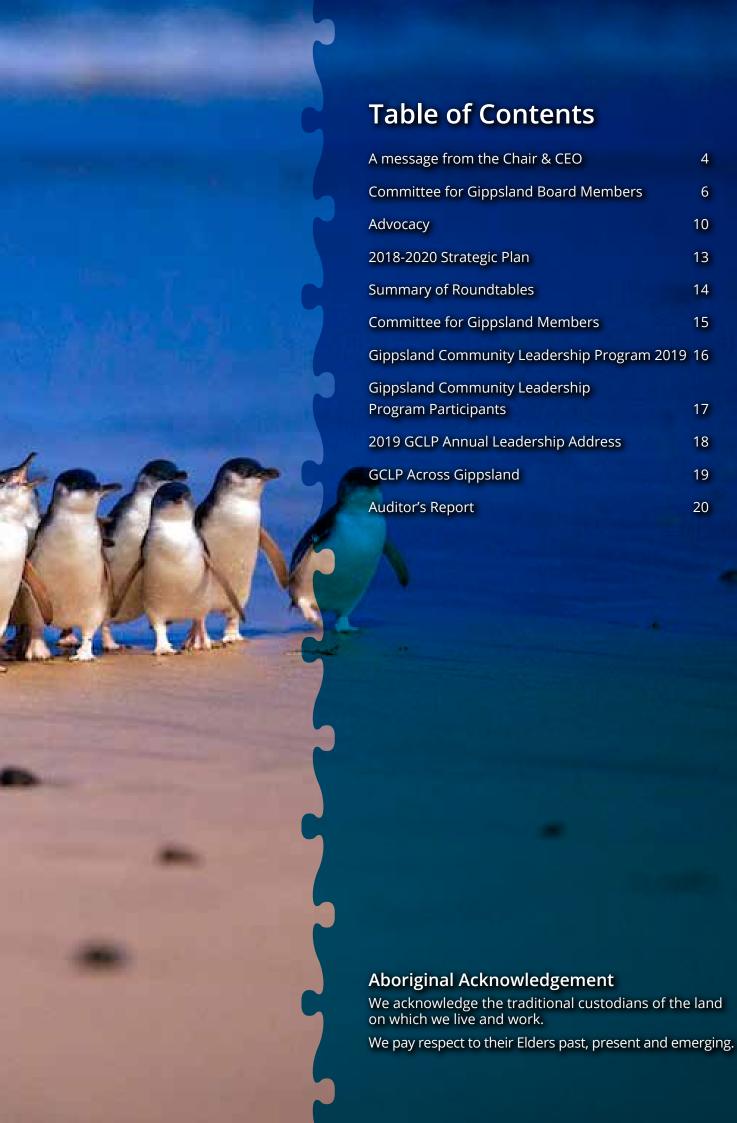




# Committee for GIPPSLAND ANNUAL REPORT | 2019







### A message from the

## **Chair & Chief Executive Officer**



Toni Wakefield Chair



Jane Oakley
Chief Executive Officer

#### We are pleased to present our 2018-19 Annual Report.

This year has been one of change and reflection for our business. We remain committed to delivering the priorities informed by our members as outlined in our strategic plan.

Committee for Gippsland plays a key leadership role on behalf of its members, seeking to explore whole of industry opportunities, barriers and challenges to unlock the region's potential.

One of the Committee for Gippsland's unique point of difference is its ability to draw upon its members and Gippsland Community Leadership Program alumni to analyze and leverage information and insights, delivering better economic and social outcomes.

Committee for Gippsland is committed to delivering value to its members and regularly undertakes strategic review and environmental scans to identify local and national trends; and policy developments which present opportunities or have implications for Gippsland. This information, along with feedback and verification from our members, provides a sound guidance framework for establishing, monitoring, reporting and renewing our strategic plan.

A key focus in the past year has been exploring prospects for Gippsland to promote regionalisation

and leverage state and federal government decentralisation policy. The Board has identified a number of initiatives now being developed which can help realise the region's full potential.

Throughout the year, Committee for Gippsland met with Federal and State Ministers and Members of Parliament, to advocate for the priorities as outlined in the Committee for Gippsland's Strategic Plan. As a member of ONE Gippsland, the Committee for Gippsland organized two delegations to Canberra with Gippsland Local Government Network, Regional Development Australia and Regional Partnerships advocating on behalf of the region.

One of the achievements in the year included delivery of the Gippsland Regional Digital Plan, which is scheduled for launch in November 2019. This body of work included valuable insight from our members and working closely with government to determine digital connectivity priorities for the region.



As well as member networking opportunities, several open discussion roundtables with key government and opposition representatives, including the Treasurer who confirmed that the government's agenda was focused on ensuring election commitments are delivered.

Membership remained steady throughout the year and the sector representation profile is diverse and geographically spread, although we recognise a need to grow membership in South Gippsland and Bass Coast Shires.

The Gippsland Community Leadership Program is now in its 24th year and, with an alumni of 603 graduates, we are fortunate many remain living and working within our region. Investing in our aspiring leaders, benefits the wider community and builds on our ability to thrive.

The leadership journey for this year's cohort has been enriching, having travelled around Gippsland embracing new learnings about the region and

their potential role. As the program evolves, the Committee for Gippsland is actively pursuing a sustainable funding model and partnering with Federation University to explore GCLP accreditation pathways offering our participants access to lifelong learning opportunities.

Gippsland continues to experience structural reform as our traditional sectors of industry and agriculture transition, but we are up for the job in our bid to secure a sustainable region underpinned by thriving communities and people.

The Committee could not do what we do if it wasn't for the support of our members, the Committee for Gippsland team and our partners. We thank you for working with us to deliver our shared priorities and objectives.

### Committee for Gippsland

#### **Board Members**



#### **TONI WAKEFIELD Board Chair**

Chair - Nominations and Membership Sub-Committee

A lifelong and passionate Gippslander, Toni is the Commercial Services Manager and co-founder of the 2006 Telstra Australian Business of the Year, Safetech Pty Ltd – an award-winning business employing more than 100 around the country.

Safetech is the largest Materials Handling Company in Australia. It is internationally recognised for its designing and manufacturing lifting products that are manufactured in Gippsland and sought after around the globe.

Headquartered in regional Victoria with its base in Moe, Safetech has offices in Melbourne, Sydney, Brisbane and Perth. It has a strong track record of training and employing people from a diverse range of backgrounds, particularly in regional Victoria.

Toni is nationally recognized for her commitment to raising the profile of small business and her support for education. Toni actively contributes to a range of business and education initiatives, including as a member of the Regional Development Australia Gippsland Committee. Toni is a current Telstra National Business Awards judge and also a past member of the Victorian Small Business Advisory Council.



JON MCNAUGHT Deputy Chairman

Member - Finance Audit and Risk Sub-Committee

Jon McNaught is an experienced senior executive. Jon is the CEO of ViPlus Dairy Pty Ltd one of Australia's leading nutritional milk developers and manufacturers. Previously Jon was the Manager for Gippsland Region at GHD overseeing the delivery of engineering, environmental, architectural, science, planning, soil laboratory and business development services through-out Gippsland. Jon has a Bachelor of Mechanical Engineering and Commerce. Jon is also a Non-Executive Director at Radfords Meats.



TIM WEIGHT Board Member

Member of the Nominations and Membership Sub-Committee

Tim Weight grew up in Melbourne and studied Agricultural Science at Melbourne University. Over the years Tim's career shifted from living and working on the land to being instrumental in its development. Tim holds the position of Executive Director Strategic Engagement at TAFE Gippsland.

Tim also operates a consulting business with emphasis on corporate management, strategy, feasibility assessment, governance and property. Currently: Director on East Gippsland Water; Director on Committee for Gippsland; Deputy Chair of Regional Development Australia - Gippsland; Chair of AICD Gippsland Committee; and Chairman of Kings Cove Club Limited. Formerly: Director and Chairman of East Gippsland Institute of TAFE Board (1987- 2014). Member Monash University Gippsland Advisory Council. Director Gippsland Development Limited. Chairman East Gippsland Shire Development Board.



#### **ROCHELLE WRIGGLESWORTH** Board Member

Chair of Finance, Audit and Risk Sub-Committee

Rochelle is a Chartered Accountant and Registered Company Auditor. Rochelle is also a member of the Institute of Company Directors with experience across the private, public and not-for-profit sectors.

After working at PricewaterhouseCoopers and then at Crowe Horwath for many years, Rochelle was the founding Director of DMG Audit and Advisory, part of DMG Financial. Rochelle is experienced in risk management, internal and external audit, financial management and strategic planning.



#### **WAYNE OSBORNE** Board Member

Member Nominations and Membership Sub-Committee

With a Bachelor of Business Wayne is currently the Managing Director of Victorian Livestock Exchange. Wayne has worked in various positions throughout his career including positions in the beef industry working up and down the east coast of Australia, as a Senior Stockman with JBS Australia, an Agribusiness Analyst with the National Australia Bank and has served in the Australian Army obtaining rank of Corporal and service as a peace keeper.

Wayne has been on agriculture study tours to China, New Zealand and Indonesia and believes agriculture plays a large part in Gippsland. It intrinsically supports and is supported by so many aspects of the Gippsland Community. Given agriculture's role in Gippsland, it is felt that it would be beneficial that there is representation on the Board of Committee for Gippsland.



#### **SEAN DIGNUM** Board Member

Sean is Principal of the advisory firm SDA Strategic and is a strategic communication adviser and issues manager with extensive experience in corporate affairs projects and public education campaigns.

His strategic perspective is informed by extensive experience at the senior level in mainstream media and on diverse boards.

Sean is a former Director of Latrobe Regional Hospital and currently President of Neerim and District Health Service. He has a dairy farm in Neerim South and is an active member of Landcare and environmental advisory committees within Baw Baw Shire.

### Committee for Gippsland

#### **Board Members**



#### MICHELLE BROOKER Board Member

Member of the Finance, Audit and Risk Sub-Committee

Michelle has over 18 years in the banking industry working in business finance and management roles as well as 15 years in the construction Industry. She currently jointly owns Brooker Builders with her husband. Michelle is responsible for the financial and strategic direction of the business.

Michelle is also on the Nagle College School Advisory Board and Finance Sub Committee, is the Treasurer of the Bairnsdale Tennis Club and is on the East Gippsland Council Economic Advisory Board.

Michelle is a lifelong supporter of the Gippsland Region and passionate in supporting the region to grow in an economic and social sense. Michelle believes it is vital that we create a vibrant future for our young people, and she sees the opportunity to become involved with Committee for Gippsland at Board Level a positive commitment to achieve this goal.

# Thank you

We wish to acknowledge the inaugural Committee for Gippsland Chair Harry Rijs for his outstanding service and commitment to our organization and region (resigned April 2019).

Thank you to other retiring members: David Mawer (resigned April 2019), Prof. Leigh Sullivan (resigned December 2018) and Rohan Hubbard (resigned December 2018) for their dedication and contribution throughout their term on the Board.









- 1. Thought Leadership forum in Bairnsdale Dr Keith Suter with Toni Wakefield (Chair Committee for Gippsland), Jane Oakley (CEO Committee for Gippsland) and Denis Gerrard (Patties Foods General Manager Operations).
- 2. Peter Walsh roundtable Shadow Minister for Agriculture and Deputy Leader of the Opposition Peter Walsh MP, Melina Bath MP Eastern Vic Region and Tim Bull MP Gippsland East Roundtable in Bairnsdale.
- **3.** Euan Semple Digital Leadership vs Marketing and Communications Authentic communications and the right platforms May 2019 (Churchill).
- **4.** Treasurer Tim Pallas (Minister for Economic Development and Industrial Relations) meets with Committee for Gippsland members in Warragul.

# **Advocacy**

#### Our Guiding Principles:

- Member informed driving direction
- Internal capability external reputation
- Relationships
- Apolitical
- Do not advocate for pecuniary interests of individual members

The Committee for Gippsland's program of work throughout the year focused on delivering priorities identified by our members, as defined in our strategic plan 2018-2020. Our members guide and inform our advocacy to influence public policy and deliver sustainable economic and social outcomes. Our evidence-based submissions along with the voice of business and industry will continue to secure a bright future for our region.

The Committee for Gippsland is advocating on behalf of business and industry to:

- Promote Gippsland's liveability factor
  - attract population
- · Leverage its comparative advantage to attract investment,
- · Secure economic certainty for investment; and
- · Secure a sustainable economy.



Minister Horne with Committee for Gippsland Chair Toni Wakefield, Committee for Gippsland board member Rochelle Wrigglesworth, Committee for Gippsland member Baw Baw LLEN CEO Lisa Price, Baw Baw Shire CEO Alison Leighton and Mayor Mikaela Power



Avon Bridge, Stratford.

Following a number of years of advocating for improved Gippsland rail infrastructure and services the Victorian Government announced \$530 million in March 2018 for the Gippsland line. Work has commenced including: second platforms and station amenity works (Bunyip, Longwarry Morwell and Traralgon) along with track duplication between Bunyip and Longwarry. Plans are also progressing with a new Avon bridge (due to commence construction later 2019).

The federal government announced \$8 million for Gippsland fast rail. Committee for Gippsland is working with local member The Hon Darren Chester to determine how this money will be invested.

Another critical role for the Committee for Gippsland is to identify key 'routes to market' that will drive productivity and ensure timely delivery of product and produce. Government announced \$10.7 million towards upgrading and renewing bridges around Victoria.

We continue to advocate for a new hospital in West Gippsland – funding has not been secured at this stage. Latrobe Regional Health was allocated \$7 million to begin planning for new operating theatres, maternity and intensive care units. Community hospitals play a key support role for our region with our geographically dispersed population ensuring a better integrated and optimised healthcare model – a welcomed funding commitment to build and expand community hospitals.

Whilst \$10.2 million was secured for the new Hope Restart facility in Gippsland, providing 30 additional residential rehabilitation beds to support up to 90 Victorians recovering from addiction.

The Committee for Gippsland wishes to acknowledge the Government's regional payroll tax relief scheme however we continue to advocate for a structure that benefits more regional businesses. For example, Burra Foods employs 170 people at its Korumburra processing plant but because it doesn't meet the 85 per cent threshold, they are not able to leverage the current payroll tax scheme.

We welcomed the Government's incentive to attract businesses to regional Victoria. A 10 per cent concession for contracts signed from 1 July 2019 increasing by 10 percentage points each year to provide a full 50 per cent discount by 1 July 2023.

The Committee for Gippsland and Regional Partnerships worked collaboratively over the last 12 months to develop the Gippsland Regional Digital Plan (scheduled to be launched late 2019). Business and industry intelligence was gathered to inform the plan identifying limitations and challenges businesses faced when it came to digital connectivity and all associated services i.e. NBN, Wi-Fi, broadband etc. Businesses were invited to provide improvement opportunities that would increase productivity and performance as a result of improved digital technology and solutions.

Traralgon Bypass remains a priority for the Committee. At our most recent meeting with the Victorian Treasurer Tim Pallas (July 2019) members requested an update on the status. The Treasurer advised us that the detailed study (announced in August 2017 - \$1.4m planning highway bypass of Traralgon) was due for release at the end of 2019.

# **Advocacy**

#### Canberra Delegation (ONE Gippsland)

One Gippsland is a collaborative advocacy and engagement initiative bringing Gippsland's key stakeholder groups together to form one united voice, speaking on behalf of the region. The group comprises of local government, state and federal government departments and Committee for Gippsland (private sector).

Leaders from One Gippsland spent productive time in Canberra on the 15th August 2018 and 18-19th February 2019 advocating for regional needs and priority projects at the highest level.

The delegation addressed key regional priorities and opportunities including:

- · Regionalisation Opportunities for Gippsland Leverage Government's decentralisation policy
- Princes Highway (whole of corridor project) Bypass (Traralgon and Sale)
- Regional Rail (Fast, reliable services)
- Digital Connectivity
- Water Security
- · Early years
- Health
- · Roads to Recovery program
- · Energy Traditional and new and emerging



Hon Trevor Evans Assistant Minister for Waste Reduction and Environmental Management with ONE Gippsland delegation. Committee for Gippsland Chair Toni Wakefield and CEO Jane Oakley, Gippsland Local Government Network Chair Mikaela Power and CEO Baw Baw Shire Alison Leighton.

# 2018-2020 Strategic Plan

The Committee for Gippsland continues to progress regional priorities as outlined in the 2018-2020 Strategic Plan.

Our targeted advocacy and submissions concentrate on the priorities identified by members. Committee for Gippsland pursued its' stakeholder and government engagement activity to maximise economic and social opportunities for Gippsland.

We have advocated strongly for the following priorities:

- Health infrastructure including a new West Gippsland Hospital. We continue to seek clarification from the Victorian Government and at the July 2019 roundtable with Treasurer Tim Pallas, he stated the government was well aware of the West Gippsland community's expectations, but it first had to fulfil 2019 election commitments and had extensive demands across regional Victoria.
- Improved Gippsland rail infrastructure program with a focus on fast rail. The Victorian government has allocated \$530 million under the Regional Rail Revival Project including upgrading Gippsland rail services.
- Construction of the Traralgon bypass. The Committee is seeking an update from the Victorian Government on its feasibility assessment (\$1.4 million) and securing further funding for the construction;
- Extensive consultation has occurred across Gippsland to engage with businesses and the wider community regarding Digital Connectivity including an industry and regional focused survey. The Gippsland Digital Connectivity Infrastructure Plan. The purpose of the plan is to ensure steps to reduce the digital divide. Priorities identified centre on addressing mobile blackspots; better services for our remote and vulnerable communities; influencing stronger NBN and successor technologies, especially business and education access; facilitating digital literacy training; and enhancing connectivity in tourism hotspots. The Committee is working with members and Regional Partnerships to progress this project with the launch scheduled for November 2019.
- The State Government awarded funding to Federation University and Australian Carbon Innovation (both Committee for Gippsland Members) to undertake a feasibility study for a Regional Carbon Innovation Centre established in Latrobe Valley. This project was identified as the primary education, training and innovation priority in the Strategic Plan.



West Gippsland Regional Hospital.

# Summary of Roundtables: Meetings and Key Themes

Roundtable – Minister / Shadow or Senior Government Executive	Date	Key Messages
Treasurer and Minister for Economic Development Tim Pallas	12 September 2018	Government had demands for infrastructure, health and education, and support for business projects across Victoria.
Commissioner for Better Regulation Red Tape Commissioner Anna Cronin	September 2018	Information creep, and the burden of multiple, overlapping regulators offers opportunities for the Government to improve and lessen the overall burden of regulation.
Shadow Minister for Energy and Resources Innovation and Renewables David Southwick	12 October 2018	Diversifying the Victorian economy – innovation and collaboration.
Member for Eastern Victoria Edward O'Donohue Shadow Minister for Police; Corrections and Community Safety	25 October 2018	Community safety. Public transport safety (PSO). Crime on the increase.
Shadow Attorney General John Pesutto	25 October 2018	Community safety. Criminal justice systems architecture. Bail-breaching.
Member for Gippsland Federal Minister for Veteran Affairs and Defence personnel The Hon Darren Chester	20 November 2018	Invictus games overview – networking event.
Shadow Minister for Roads and Infrastructure; Ports and Freight David Hodgett	16 April 2019	Crime, congestion and cost of living. Enabling infrastructure. Strong economy – manufacturing.
Minister for Public Transport; Ports and Freight Melissa Horne	27 March 2019 (Warragul)	Infrastructure investment – Identified in the GLGN transport report. Rail service improvement opportunities. Student access to public transport inter-town connectivity.
Victorian Nationals Leader and Shadow Minister for Agriculture and Water – Peter Walsh; Eastern Region MP Melina Bath and Member for East Gippsland The Hon Tim Bull	10 July 2019 (Bairnsdale)	The Hon Peter Walsh was asking members of the top 3 regional priorities – Traralgon Bypass; Fast and Reliable Rail; South East Airport.
Minister Regional Development; Agriculture and Resources Jaclyn Symes	18 July 2019 (Warragul)	Meeting with the Young Entrepreneur Network.
Victorian Treasurer and Minister for Economic Development Tim Pallas	19 July 2019 (Warragul)	Smart investment must drive jobs growth and be sustainable for the longer term.

# Committee for Gippsland Members 2019

#### FOUNDATION MEMBERS











#### **MEMBERSHIP**

Advance Morwell
AGL Loy Yang Pty Ltd

ANZ Bank

ANZ Dalik

Ausnet Services

Australian Paper

Australian Sustainable Hardwoods

Bank Australia

Best Match Recruitment

BK's Takeaway

Branstrans Pty Ltd

Brooker Builders Pty Ltd

Brown Coal Innovation Australia

Burra Foods

Civil Contractors Federation (Victoria)

Committee for Moe

Committee for Wellington

Commonwealth Bank

Community College Gippsland

Connectivity IT

Country Cart Waste Disposal

Cranes Asphalting Crowe Horwath Crowther & Sadler

Customer Focus Pty Ltd

Dahlsens

DFP Recruitment
DMG Financial
Dullard Motor Group
Dyers Transport

East Gippsland Marketing Board

Elders Rural Services

Energy Australia

**ENGIE** 

Esso Australia

Evans Petroleum Gippsland

Federation Training

Federation University Australia

FGM Consultants Pty Ltd

First National King & Heath

**GBS** Recruitment

GHD Australia

Gipps Aero

Gipps Tech

Gippsland LLEN

Gippsland Mediation Centre

Gippsland Solar

Gippsland Trade Printers

Gippsland Water

Gumbuya World

Hydro Australia

Image Direct

Jana Group

Kalbar Resources

KND Services

Lardner Park

Latrobe Community Health Services

Latrobe Valley Bus Lines

Markfi Gates Pty Ltd

McFarlane Criminal Lawyers

Mount Baw Baw Alpine Resort

National Australia Bank

Online is Easy

Paradise Consulting (Vic) Pty Ltd

Patties Foods

Phillip Island Nature Park

Quantum Support Services

Radfords Meats

RGM Financial Group

Ritchies Stores Pty Ltd

Ropan Financial Services

RubberTough Industries

Safetech

Saputo Dairy Aust. (Murray Goulburn)

Scopus PD

SDA Strategic

Seacombe West

Southern Rural Water

Telstra Country Wide Gippsland

The Performance Attitude

Tim Weight Consulting

Viatek

Victorian Livestock Exchange

**VIPlus Dairy** 

Warragul Linen Service

Warren Graham & Murphy Ptd Ltd

Workways

# Gippsland Community Leadership Program 2019



Martin Fuller
Advisory Committee Chair

The Gippsland Community Leadership Program Advisory Committee provides leadership and guidance to the Committee for Gippsland to ensure the regional program remains contemporary. The Advisory Committee is committed to continuous improvement, provides valuable insight and recommendations to the Committee for Gippsland in a bid to strengthen the program designed to understand the current and future needs of Gippsland leadership.

Reflecting on another successful year of GCLP, it is pleasing to see a program that continues to be adaptable and relevant. It has been a real privileged working with the Committee for Gippsland Board and Management, particularly Mark Answerth and Jane Oakley who have brought a new type of energy and enthusiasm to the table. Being part of a team that is helping shape and guide the program and also thinking about the longer term future of the GCLP and where it sits in growing Gippsland's leadership base is a truly fulfilling experience.

The Advisory Group seeks to add value where ever we can and has evolved in recent years to have in its membership a group of passionate and engaged individuals representing a range of perspective and experiences around leadership in Gippsland and beyond.

This year established members Leanne Wishart, Bri Tomaninski were joined by Vanessa Medling, Fiona Xuereb, John Worters and Holly Perriman all of who have embraced the purpose of the Advisory Group. Adding to the wealth of experience will be longstanding champion of the program Barry Rogers and Kim McFarlane making our 2020 input look very exciting indeed.

This year Marcus Horwood resigned to take on a new role beyond the region. His contributions were profound and in particular his guidance on aboriginal leadership opportunities and participation were timely and assisted in the program evolving towards being more attuned to needs of aboriginal people in our region.

Both the Committee and I are excited about what the future will bring. Congratulations to the graduating participants of GCLP 2019. Best of luck in the future. I am looking forward to hearing about your continuing contribution to communities across Gippsland

#### Martin Fuller

Advisory Committee Chair Gippsland Community Leadership Program

# **GCLP Participants**



Abby Yarranton	Surf Beach
Adam Jackson	Sale
Alicia Grigarius	Newborough
Anna Tyben	Traralgor
Catherine Vassiliou	Sale
Chelsea Taylor	Walkerville
Chloe Smethurst	Bunyip
Danny Wilson	Leongatha
Dean Sutton	Glengarn
Deanna Ingravalle	Traralgor
Emma Watson	Jeeralang Junction
Jennifer de Rooy	Loch Spor
Jenni Lewis	Warragu
Jeremy Neilson	Bairnsdale

Jeremy Green	Sale
Jo Porter	Trafalgar
Kylie Dubrich-McLoughlin	Morwell
Liz Fleming	Traralgon
Louise Haughton	Bairnsdale
Mathew Johns	Sale
Melissa Ferguson	Yinnar
Mitch Richardson	Mirboo North
Noel Jansz	Lindenow Sout
Paula Camenzuli	Briagolong
Bec Massaro	Cape Paterson
Tanarly Hood	Pakenham
Tony Gardner	Kardella

# **GCLP Annual Leadership Address**



















Motivational speaker Craig Harper delivered 2019 Leadership Address at the Criterion Hotel in Sale. One of Australia's leading presenters, writers, and educators in health, high-performance, resilience, self-management, leadership, addiction and personal transformation, Mr Harper grew up in the Latrobe Valley with parents who still live in Morwell.

He inspired, entertained and challenged the audience of 2019 GCLP participants, alumni and program partners, reminding people it was important to be self-aware and to remember what we think about ourselves may not match what others think of us.

Mr Harper said strong leaders could benefit from seven traits:

- 1. Authenticity be genuine and walk the talk;
- 2. Unlearn forget bad habits or practises, learn new ways;
- **3.** Uncomfortable do things we are afraid of or challenged by;
- **4.** Cost be prepared to pay the price, make the sacrifice;
- **5.** Motivation use motivation to create a habit (motivation won't last forever, habits will);
- **6.** Adaptable be prepared to change and accept different points of view;
- **7.** Ask great questions use questions to understand another person's point of view.

# **GCLP Across Gippsland**



# **Auditor's Report**

### COMMITTEE FOR GIPPSLAND INC ABN: 68 225 605 779

FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2019

Tyrrell Partners
Suite 2, First Floor
Cnr George & Moore Sts
Moe Vic 3825
Phone: (03) 5127 2255

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#### **COMMITTEE'S REPORT**

Your committee members submit the financial report of the Committee for Gippsland Inc for the financial year ended 30 June 2019.

#### **Committee Members**

The name of each member of the committee during the year and if different, at the date of the report;

Toni Wakefield (Chair) Jon McNaught (Deputy Chair)

Tim Weight Sean Dignum

Rochelle Wrigglesworth Wayne Osborne (appointed December 2018)

Michelle Brooker (appointed December 2018)

Rohan Hubbard (resigned December 2018)

Prof. Leigh Sullivan (resigned December 2018) David Mawer (resigned April 2019)

Harry Rijs (resigned April 2019)

#### **Principal Activities**

The principal activities of the association during the financial year were:

To work collaboratively with existing government and community organisations across Gippsland to help maximise economic and social outcomes for the region.

#### Significant Changes

No significant change in the nature of these activities occurred during the year.

#### Operating Result

The association has an operating profit for the year ended 30 June 2019 of \$1,812.69 (2018 the association had an operating loss of (\$34,239.36)).

#### **New Accounting Standards Implemented**

The Association has implemented AASB 9: Financial Instruments, which has come into effect and is included in the results. AASB 9 has been applied prospectively with any differences in comparative amounts recognised in retained earnings.

Signed in accordance with a resolution of the Members of the Committee.

Committee Member:

Toni Wakefield

Committee Member:

Jon McNaught

Dated this 17th day of October 2019

# INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

		2019	2018
	Note	\$	\$
INCOME			
Memberships		274,583.33	280,333.33
Sponsorship Income		108,589.33	111,288.53
Funds Received	2	180,936.12	189,863.64
Course Fees	_	92,630.46	80,155.86
		656,739.24	661,641.36
OTHER INCOME	-		
Interest Received		9,324.78	8,140.38
Other Revenue		25,020.74	18,782.23
	_	34,345.52	26,922.61
	-	691,084.76	688,563.97

#### INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

	Note	2019 \$	2018 \$
EXPENDITURE			
Administration Costs		20,911.32	21,199.09
Advertising		1,804.27	
Auditor's Remuneration		4,155.00	4,100.00
Bank Charges		673.69	725.91
Bookkeeping		32,575.00	31,550.00
Contract Work		34,571.29	35,106.64
Depreciation		3,489.64	1,844.50
Electricity		3,199.52	3,601.04
Fringe Benefits Tax		(165.76)	7,514.42
Functions		63,065.11	48,703.75
General Expenses		1,441.53	228.63
Guest Speakers & Program Activities		25,239.67	27,846.99
Project Expenses		97.12	2,494.73
Insurance - Workcover		4,132.26	4,162.23
Insurance		2,563.89	1,683.31
IT and Communications		19,921.82	11,657.24
Legal Costs		4,146.20	291.60
Materials and Supplies		1,853.96	-
Marketing		5,007.62	7,661.74
Meetings		-	4,314.90
Motor Vehicle Expenses		475.20	20,458.57
Rates & Taxes		130.41	1,644.43
Rent		15,551.76	15,450.00
Repairs & Maintenance		-	186.00
Staff Training & Welfare		729.10	8,100.46
Staff Recruitment		5,000.00	47,920.87
Superannuation Contributions		32,089.56	30,347.31
Temporary Staff Hire		13,329.61	5,524.32
Travelling Expenses		47,812.69	43,224.39
Wages		345,470.59	335,260.26
-	_	689,272.07	722,803.33
Operating Profit/(Loss) for the year	_	1,812.69	(34,239.36)
Other comprehensive income	_	1,012.00	(04,200.00)
		_	_
Total other comprehensive income	_		
Total comprehensive income for the year	_	1,812.69	(34,239.36)
Total comprehensive income attributable to members	_		
of the association		1,812.69	(34,239.36)

The accompanying notes form part of these financial statements.

#### BALANCE SHEET AS AT 30 JUNE 2019

	Note	2019 \$	2018 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	557,229.27	553,689.45
Trade and other receivables	4	12,919.54	52,096.71
Prepayments		12,547.09	2,222.00
Security Deposit	_	1,250.00	1,250.00
TOTAL CURRENT ASSETS	_	583,945.90	609,258.16
NON-CURRENT ASSETS			
Property, plant and equipment	5	9,892.95	3,946.11
TOTAL NON-CURRENT ASSETS	_	9,892.95	3,946.11
TOTAL ASSETS	_	593,838.85	613,204.27
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	6	25,769.77	28,131.35
Accrued Expenses		10,082.46	4,050.00
Income in Advance	7	386,142.98	413,174.17
Employee Entitlements		3,994.87	1,812.67
TOTAL CURRENT LIABILITIES	-	425,990.08	447,168.19
TOTAL LIABILITIES	_	425,990.08	447,168.19
NET ASSETS	_	167,848.77	166,036.08
MEMBERS' FUNDS			
Retained earnings	8	167,848.77	166,036.08
TOTAL MEMBERS' FUNDS	_	167,848.77	166,036.08

The accompanying notes form part of these financial statements. Page 4

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2019

	Retained Earnings \$
Balance at 1 July 2017	200,275.44
Operating losses attributed to members	(34,239.36)
Other comprehensive income attributed to	members (34,239.36)
Balance at 30 June 2018	166,036.08
Operating profits attributed to members	1,812.69
Other comprehensive income attributed to	
Balance at 30 June 2019	1,812.69
	166,030 1,813 o members

The accompanying notes form part of these financial statements. Page 5

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

	17-01	2019 \$	2018 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		692,669.11	722,586.09
Payments to suppliers and employees		(689,017.59)	(740,865.94)
Interest received		9,324.78	8,140.38
Net cash provided by (used in) operating activities	9	12,976.30	(10,139.47)
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for plant and equipment		(9,436.48)	(1,378.18)
Net cash used in investing activities		(9,436.48)	(1,378.18)
Net increase (decrease) in cash held		3,539.82	(11,517.65)
Cash at beginning of financial year		553,689.45	565,207.10
Cash at end of financial year	3	557,229.27	553,689.45

The accompanying notes form part of these financial statements.  $\mbox{Page 6}$ 

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note 1: Summary of Significant Accounting Policies

#### Financial Reporting Framework

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act 2012*. The committee has determined that the Association is not a reporting entity.

#### Statement of Compliance

The financial report has been prepared in accordance with the *Associations Incorporation Reform Act 2012*, the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: *Presentation of Financial Statements*, AASB 107: *Cash Flow Statements*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors*, AASB 1031: *Materiality* and AASB 1054: *Australian Additional Disclosures*.

#### **Basis of Preparation**

The financial statements have been prepared on an accruals basis and are based on historical costs. They do not take into accounting changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements

#### a. Income Tax

The association have self-assessed themselves as a non-for-profit association that is exempt from the assessment of income tax therefore no provision has been made an accordingly tax effect accounting has not been updated.

#### b. Plant and Equipment

Plant and equipment are carried at cost less, where applicable, any accumulated depreciation

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use

#### c. Impairment of Non-Financial Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over is recoverable amount is recognised in the income statement.

#### d. Employee Provisions

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### e. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### f. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

#### g. Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria related to the type of revenue as note below, has been satisfied.

Membership revenues are recognised on a straight-line basis over the period of the membership in accordance with AASB 118: Revenue

Interest received shall be recognised using the effective interest rate method as set out in AASB 9: Financial Instruments

Course fees and funding received is recognised in the period in which it applies too, course fees and funding received for future periods are recognised as funds received in advance and are disclosed on the balance sheet in accordance with AASB 118: Revenue

Grant income shall be recognised when there is reasonable assurance that the conditions of the grant will be complied with and it will be received.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

#### h. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statements.

#### i. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

#### j. New and Amended Accounting Policies Adopted by the Association

#### Initial application of AASB 9: Financial Instruments

The Association has adopted AASB 9 with a date of initial application of 1 July 2018. As a result, the Association has changed its financial instruments accounting policies as detailed in this note.

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#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

AASB 9 was issued in December 2017 and replaces AASB 139: Financial Instruments: Recognition and Measurement (AASB 139). New requirements were introduced for the classification and measurement of financial assets and financial liabilities, as well as for impairment and general hedge accounting.

When adopting AASB 9, the Association elected not to restate prior periods. Rather, differences arising from the adoption of AASB 9 in relation to reclassification, measurement and impairment are recognised in opening retained earnings as at 1 July 2018.

The adoption of AASB 9 has mostly impacted the classification of financial instruments as follows:

- Cash and cash equivalents, accounts receivable and other debtors were classified as loans and receivables (amortised cost) under AASB 139 and have been reclassified as financial assets at amortised cost under AASB 9.
- Accounts payable and other payables and loans were classified as amortised cost under AASB 139 and has been reclassified as financial liabilities at amortised cost under AASB 9.

There has been no adjustment to the carrying amount and no impairment has been recognised for these financial instruments due to the Association's adoption of AASB 9.

#### k. Impact of Standards Issued but Not Yet Applied by the Association

#### AASB 16: Leases

AASB 16: Leases (applicable to annual reporting periods beginning on or after 1 January 2019)

As at the reporting date, the committee have concluded that the impact of AASB 16 on the financial statements would not be material.

The association has chosen not to early-adopt AASB 16. However, the association has conducted a preliminary assessment of the impact of this new standard as follows:

A core change resulting from applying the AASB 16 standard is that most leases will be recognised on the balance sheet by the lessee, as the Standard no longer differentiates between operating and finance leases. An asset and a financial liability are recognised in accordance to this new Standard. There are however, two exemptions allowed: short-term and low value leases.

#### Basis of preparation

The accounting for the association operating leases will be primarily affected by this new Standard.

AASB 16 will be applied by the association from its mandatory adoption date of 1 July 2019. The comparative amounts for the year prior to first adoption will not be restated, as the association has not chosen to apply AASB 16 retrospectively with cumulative effect. While a right-to-use asset for property leases will be measured on transaction as if the new rules had always applied, all other right-to-use assets will be measured at the amount of the lease liability on adoption (after adjustment for any prepaid and accrued lease expenses)

#### AASB 1058: Income of Not-for-Profit Entities and AASB 15: Revenue from Contracts with Customers

AASB 1058: *Income of Not-for-Profit Entities* (applicable to annual reporting periods beginning on or after 1 January 2019) and AASB 15: *Revenue from Contracts with Customers* (applicable to annual reporting period beginning on or after 1 January 2019).

As at the reporting date, the committee have concluded that the impact of AASB 1058 and AASB 15 on the financial statement would not be material.

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#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

The Association has chosen not to early adopt AASB 1058 and AASB 15. However, the association has conducted an assessment of the impact of these new Standards, as follows:

A core change of AASB 1058 and AASB 15 is that they shift the focus from a reciprocal/non-reciprocal basis to a basis of assessment that considers the enforceability of a contract and the specificity of performance obligations. AASB 1058 is applicable when an association receives volunteer services or enters into other transactions where consideration to the asset is significantly less than the fair value of the asset principally to enable the association to further its objectives.

AASB 15 applies where there is an "enforceable" contract with a customer with "sufficiently specific" performance obligations that result in income be recognised when (or as) the performance obligations are satisfied under AASB 15, as opposed to immediate income recognition under AASB 1058. AASB 15 introduced a five-step approach to revenue recognition that is far more prescriptive than AASB 118: *Revenue*.

#### **Basis of Preparation**

AASB 15 and AASB 1058 will be applied by the Association from their mandatory adoption date of 1 July 2019. A modified transition approach has been the chosen approach, and thus the comparative amount for the year prior to first adoption will not be restated and the Association will recognise the cumulative effect of initially applying this Standard as an adjustment in opening retained earnings. The Association may choose to apply this Standard retrospectively only to contracts and transactions that are not completed contracts at the date of initial application.

The income recognition for any contracts held with customers has been assessed to determine whether they are considered to be enforceable or whether its performance obligations are sufficiently specific. The Association does hold contracts with customers that may be considered to be enforceable and its performance obligation may be considered to by sufficiently specific, as a result any income from these contracts with customers would be recognised once the performance obligations are met as outlined under AASB 15.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
Note 2: Project Funding		
RDV Funding	169,572.48	178,500.00
Gippsland Data Gathering	11,363.64	11,363.64
	180,936.12	189,863.64
RDV Funding agreement is to February 2020.		
Note 3: Cash and Cash Equivalents		
Undeposited Funds	-	4,400.00
Petty Cash	214.05	107.95
Bank Australia - C4G Community Access Account	63,529.73	112,312.02
Bank Australia - C4G Expense Account	3,244.45	4,993.18
Bank Australia - GCLP Account	347,365.34	278,876.13
Bank Australia - GCLP Expense Account	2,517.34	4,782.21
CBA Settlement Account	15,905.26	26,938.62
Term Deposit	124,453.10	121,279.34
Reconciliation of cash	557,229.27	553,689.45
Cash and Cash equivalents reported in the cash flow statement balance sheet as follows:	ent are reconciled to the equi	valent items in the
Cash and cash equivalents	557,229.27	553,689.45
	557,229.27	553,689.45
Note 4: Trade and Other Receivables		
Current		
Trade Debtors	12,620.00	52,096.71
Other Debtors - ATO	299.54	-
	12,919.54	52,096.71
Note 5: Property, Plant and Equipment		
Plant & Equipment	30,708.05	21,271.57
Less: Accumulated Depreciation	(20,815.10)	(17,325.46)
Total Plant and Equipment	9,892.95	3,946.11
• •		

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
Note 6: Accounts Payable and Other Payables		
Current		
Sundry Creditors	8,108.00	5,926.00
Trade Creditors	13,551.41	14,930.79
Other Creditors - Superannuation	2,510.36	1,880.99
Other Accounts Payable - ATO	-	3,384.25
FBT Payable	-	1,901.00
Fuel Card	-	108.32
GST on un-invoiced income	1,600.00	
	25,769.77	28,131.35
Note 7: Income in Advance		
Participant and Corporate	43,863.69	48,766.74
Prepaid Memberships	130,666.67	148,250.00
Regional Development Victoria	80,322.52	89,250.00
Sponsorships	131,290.10	126,907.43
Total current borrowings	386,142.98	413,174.17
Note 8: Retained Earnings		
Retained earnings at the beginning of the financial year	166,036.08	200,275.44
Net profit (Net loss) attributable to the association	1,812.69	(34,239.36)
Retained earnings at the end of the financial year	167,848.77	166,036.08
Note 9: Cash Flow Reconciliation		
Reconciliation of Cash Flows from Operations		
Profit/(Loss) for the year	1,812.69	(34,239.36)
Non-cash flows in operating profit		
Depreciation	3,489.64	1,844.50
Provision for Annual Leave	2,182.20	(6,432.87)
Changes in assets and liabilities		
<ul> <li>(increase)/decrease in receivables</li> </ul>	39,177.17	24,569.47
- (increase)/decrease in prepayments	(10,325.09)	(2,222.00)
- increase/(decrease) in trade and other payables	(2,361.58)	(10,313.46)
- increase/(decrease) in accrued expenses	6,032.46	150.00
- increase/(decrease) in income received in advance	(27,031.19)	16,504.25
	12,976.30	(10,139.47)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

2019 \$ 2018 \$

#### Note 10: Economic Dependence

While the Association's activities are largely funded by members subscriptions, the Association is assisted in its activities by operating grants provided by the state government. At the date of this report, members of the board had no reason to believe that the state government would not continue to provide financial support to Committee for Gippsland Inc.

#### Note 11: Statutory Information

The registered office and principal place of business of the Association is

Level 1, 62 Smith Street Warragul

#### STATEMENT BY MEMBERS OF THE COMMITTEE

ANNUAL STATEMENTS GIVE A TRUE AND FAIR VIEW OF FINANCAIL POSITION AND PERFORMANCE OF INCORPORATED ASSOCIATION

We, Toni Wakefield and Jon McNaught, being members of the board of Committee for Gippsland Inc., certify that:

The statements attached to this certificate give a true and fair view of the financial position and performance of the Committee for Gippsland Inc. during and at the end of the financial year of the Association ending on 30 June 2019.

Board Member:	Toni Wall	
Board Member:		

Dated this 17th day of October 2019

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMITTEE FOR GIPPSLAND INC ABN: 68 225 605 779

#### Opinion

We have audited the financial report of the Committee for Gippsland Inc. (the Association), which comprises the balance sheet as at 30 June 2019, the income statement, statement of changes in equity and cash flow statement for the year then ended, and notes to the financial statements including a summary of significant accounting policies, and the certificate by members of the board on the annual statement giving a true and fair view of the financial position and performance of the Association.

In our opinion, the accompanying financial report gives a true and fair view of the financial position of the Association as at 30 June 2019 and of its financial performance for the year then ended in accordance with the accounting polices described in Note 1 to the financial statements and the requirements of the Associations Incorporation Reform Act 2012.

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter- Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Association to meet the requirements of the *Associations Incorporations Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

#### Responsibilities of the Board for the Financial Report

The board is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the *Associations Incorporation Reform Act 2012* and for such internal control as the board determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the board is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the board either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

#### Auditors' Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Accounting Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australia Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMITTEE FOR GIPPSLAND INC ABN: 68 225 605 779

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design
  and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and
  appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from
  fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions,
  misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the board.
- Conclude on the appropriateness of the board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including deficiencies in internal control that we identify during the audit.

Name of Firm: Tyrrell Partners Pty Ltd

Certified Practising Accountants

Name of Director:

Neil Tyrrell

Address: Suite 2 Level 1, Cnr George & Moore Streets Moe 3825

Dated this 23rd day of October 2019

#### CERTIFICATE BY MEMBERS OF THE COMMITTEE

- I, Toni Wakefield, a member of the board of the Committee for Gippsland Inc., certify that:
  - a. I attended the annual general meeting of the Association held on 3 December 2019; and
  - b. the financial statements for the year ended 30 June 2019 were submitted to the members of the Association at the annual general meeting.

Dated this 3<sup>rd</sup> day of December 2019

Board Member:		
	Tony Wakefield	







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